

ACTIONS from WSI Academic Advisory Board | 14 November 2018 [updated March 2019)

Participants: Susan Halford (Chair), Christian Bokhove, Vadim Grinevich, Tom Irvine, Anneke Lucassen, David Rew, Matthew Ryan, Joanna Sofaer, Ben Waterson, Mark Weal, Susan Davies

Apologies: Les Carr, Wendy Hall, Will Jennings, Tiejun Ma, David Martin, Tim Norman, Cathy Pope, Sophie Stalla-Bourdillon, Agnese Vitali

Action	Person(s) Responsible	Deadline	Notes	Status
Shared Folder	SDD	ASAP	Set up an AAB SharePoint site to add agendas and notes. May extend for other collaborative purposes as and when the need arises.	Completed
Invite Elena Simperl and Peter W Smith to the next meeting.	SDD		Purpose is to hear from the AAB about the value of Turing, how to engage, broadening the Turing research, etc.	Invite AAB to Turing-Southampton Networking Meeting on 15 May.
Circulate list of Faculty representatives on WSI Business Planning team.	SDD	ASAP		
Have an AAB Report as a standing agenda item on the WSI Strategy Board agenda.	SDD		Noted for next meeting (May 2019)	Completed
Invite a representative from the Winchester School of Art onto this Board.	SH/SDD	Before next meeting		

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Invite George Attard to join attend the meeting and potentially join this Board.	SH/SDD	Before next meeting	Invited and accepted	Completed
Susan H to email AAB the research themes discussed during the meeting for members to reflect/add/reject as part of their discussions (see next action below).	SH	ASAP	Needs to be framed carefully as the first set of examples from each Faculty. These will also feed into individual Board members homepages (e.g. add a statement to say you are a member of the WSI AAB and your research interests). Research themes will also be reflected on the WSI website.	
Representatives from each Faculty to meet to review related research in their Faculty and bring an overview to the next meeting.	AAB	Next meeting		
Agenda item for next meeting: Undergraduates and Digital Training (suggested by David)	SDD/DR	Next meeting		
Circulate the WSI's Mission Statement	SDD		This relates to the AAB conducting a mapping exercise to find out what each faculty is doing that is related to Web Science (what is happening now and what is horizon scanning). Vadim suggested the AAB has a Town Meeting in each of the faculties to gather information about what the WSI can bring to the faculties and how the AAB can help.	
Prepare a WSI promotional flyer for AAB members to take to events.	SDD	End of November	This will be ready by the end of November.	Completed
Consider putting something about the WSI on SUSSED			This could be the AAB launching their thoughts. WSI brochure was published on SUSSED in January 2019.	Completed

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explaining what we do (to raise visibility).				
Flag Leverhulme Postdocs at the next meeting	SDD/TI	Next meeting		
Produce boilerplate text about WSI that Board members can put into research proposals.	SH/SDD			
Build a list of what the WSI does and what it could do better.	SH			

Susan Davies | updated 11 April 2019